FSA Debit Card Log-In Instructions

Logging in to the Debit Card site to look up your account information easy!

To access your information, go to

www.benefitspaymentsystem.com

You will be able to set up your account access and start viewing your account. You may want to have your card number available, see the picture at right.

When you log on to **www.benefitspaymentsystem.com,** click on "**Participant Login.**"
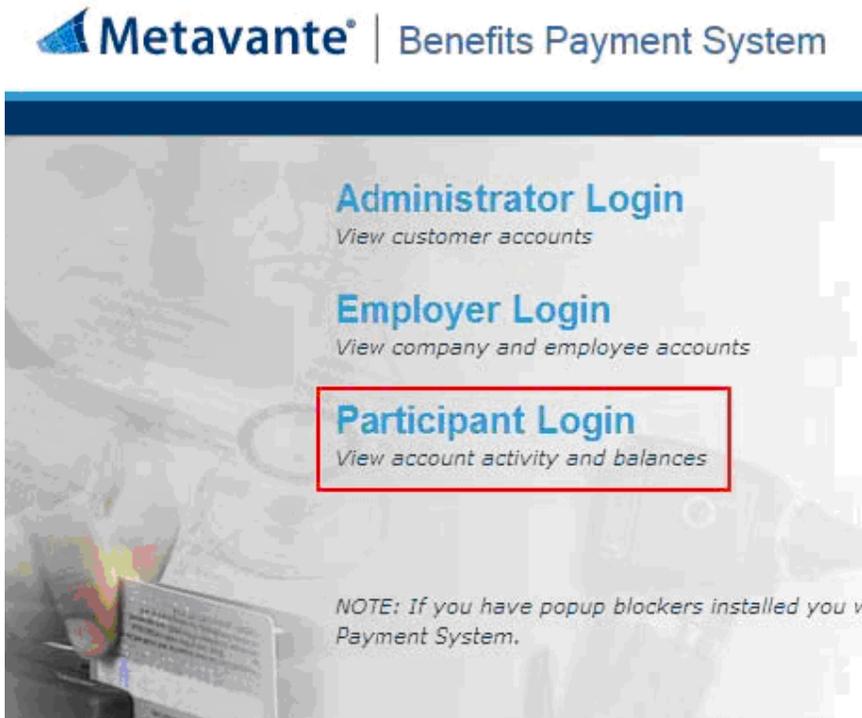
Clicking on **Participant Login** will bring up the Login screen. If you have logged on before and have already created a User ID and Password, you can use that to log in. Otherwise, click on **Create Account**.

Note: If your browser blocks pop up windows you may need to turn off the pop up blocker to use the BPS site.

If you have not logged in before you must create a User ID and Password. After clicking on **Create Account**, complete the information requested.

Welcome, please login or create an account below.

Login to your secure account

User ID: [   ]

Password: [   ]

[Login]

Forgot Password Create Account

Account Creation
Create a new user account.

Enter the information below to create your account. Please contact your Plan Administrator for questions regarding access to this site or for questions about balances and statements.

Name * [   ] [   ]
First   Last

Employee ID * [   ]

Employer ID * [   ]

or

Card Number * [   ]

New User ID * [   ]

Password * [   ] [   ]
Password   Confirm Password

Security Word *
(Mother's Maiden Name) [   ]

Birth City * [   ]

E-mail Address * [   ]

E-mail Options ☑ Send E-mails

[Submit] [Cancel]

* = required

Enter your name and **Employee ID** which is your **Social Security Number With No Dashes.**

Enter **Employer ID mtinfsd**
or
your Card Number

Create your own New User ID and Password.
*Enter a Security Word and your Birth City so you can retrieve your password if you forget it

Add your email address and click the check box to receive reminders and account balance statements via email. You will not receive any junk mail.

Click on **Submit** and you will be brought back to the Login screen where you can enter your new User ID and Password to enter the BPS site.

Note: **User ID** is case sensitive
Password is case sensitive, must include at least one number and one letter, and must be at least 8 characters